

**TOWN OF McBEE**  
**REGULAR TOWN COUNCIL MEETING**  
**August 4, 2015**

**Present:** Mayor John Campolong, Shilon Green, Marilyn Fields, A.C. McLeod Jr., Charlie Sutton, Martin Driggers - Town Attorney, and Terri King (Administrator)

**Absent:**

**Note to Minutes:** Terri King, Administrator, typed minutes.

**Meeting Called to Order:** Mayor John Campolong called meeting to order.

**Invocation:** Rev. Charlie Short

**Pledge of Allegiance**

**Motion to Approve Minutes:** Motion to approve minutes, as written, from the June 30, 2015, Regular Council Meeting made by Council Shilon Green and seconded by Mayor John Campolong. All were in favor.

**Motion to Approve Minutes:** Motion to approve minutes, as written, from the July 21, 2015, Emergency Council Meeting made by Mayor John Campolong and seconded by Council Shilon Green. All were in favor.

**Concerned Citizen:** Virginia Blackwell (wife of Robert Blackwell, Chairman of the Board for Alligator Rural Water and Sewer) - Statements brought before Council

- On June 18, 2015 the Town had a water line break, why were the citizens not notified until Monday, June 22, 2015?
- Our water rates went up and the Council said it was because Alligator had raised the Town's rate. The Town is not paying the increased rate to Alligator, so why should the citizens pay the increased rate to the Town – this is not fair.
- This is a public building and a public office and the people in this Town have a right to know what you are doing. We don't ever know, you go behind closed doors for everything, when you come out you do not discuss anything. You do not tell us what you discussed. You are voting back there and that is against the law and I think it is time for you to follow the law with things you are doing around here.

Thank you.

Mayor Campolong: Thank you Mrs. Blackwell, we discuss these matters with the Council at a later time.

**Nestle Factory Manager:** Tom Strowe

I wanted to come and give you a brief update on where we are from a construction standpoint and our hiring process and where we are today.

- The building is up, the roof is completed, and we are starting with the infrastructure inside with the offices and the utility equipment, with the production equipment arriving in 3 or 4 weeks.
- The parking lot will be completed this week. From a hiring standpoint, we currently have several leadership and technical roles posted online and will begin the interview process in the next few weeks. The bulk of our hiring will start the end of August. We hold two job fairs, August 26 and August 29. These will be publicized.
- We offer the Council to come and take a tour of the facility.

**Reports**

**Administrator: Terri King**

**Recreation Department Office**

Terminix has inspected the building and determined that there are termites. It will cost \$300 for the treatment and then if we add the building to our monthly pest control contract, it will be an additional \$25 per month.

Councilman McLeod: How much damage do we have from the termites?

Councilman Green: I was with Brad when he inspected the building and he indicated that the damage was a small area and the rest of the building was fine.

Councilman McLeod: I believe we should get it treated and then see what kind of problem we have. I am not sure about adding it to the monthly contract, if we have a serious problem.

Councilman Green: The monthly treatment is for the bugs. We started cleaning the building and discovered we had a bug problem. That will be the monthly treatment, the same that we have for the Town Hall and Library.

**Motion to treat Recreation Department Building:** Motion to treat the Recreation Department building for the termites only made by Councilman A. C. McLeod, Jr. and seconded by Councilman Shilon Green. All were in favor.

### **Tennis Court Resurfacing and Crack Repair Contract**

The signed contract from Tennico has been received and I have the “Notice to Proceed” ready for the Mayor’s signature. Once the “Notice to Proceed” is issued, Tennico will have ten (10) days to begin the project and sixty (60) days to complete the project.

The “Notice to Proceed” will be mailed August 5, 2015.

### **DHEC Permit for well at Recreation Complex**

Joe McGougan, of MBD Consulting Engineers, our Engineer for the Town, recommended that the Town request a well permit from DHEC for the Recreation Complex. This will allow DHEC to come in and assess the installation of a well, whether we use it for irrigation or for potable water use in the future. The fee for the permit is \$1,000.

**Motion to request a DHEC Permit for a well at the Recreation Complex** made by Mayor John Campolong and seconded by Councilman Charlie Sutton. All were in favor.

### **Recreation Department Interim Director**

Councilman Shilon Green will need to recuse himself from this discussion, since it will be concerning him.

We do not have a Recreation Department Director at this time and Councilman Shilon has been doing the work; he organized the baseball / softball season, he is organizing the football / soccer season – he has procured someone who is willing to coach soccer, which is something we have not had in previous years. He has spent a lot of hours and traveled a lot miles trying to get our Recreation Department to mirror other recreation departments within the county.

I would like to recommend that Councilman Shilon Green be assigned the position of Interim Recreation Department Director. This would be on an as-needed basis for this fiscal year. He would be an outside contractor and not an employee of the Town.

Councilman Charlie Sutton: Is this clear with the Ethics Commission?

Attorney Martin Driggers: An official cannot hold two official positions. If you were forming an official board, a Councilman could not be an official of the board and of the Town. As far as someone doing work for the Town, that is not a violation with the Ethics Commission.

**Motion to assign Councilman Shilon Green as Interim Recreation Director** made by Mayor John Campolong and seconded by Councilman Charlie Sutton. All were in favor with Councilman Shilon Green abstaining.

### **Football Season**

We are currently taking registration for football / soccer / cheerleading with the first practice scheduled to start September 1, 2015 at the Recreation Complex.

Councilman Shilon Green: An inventory of our equipment has shown that we have helmets that are outdated. We currently need to replace 30 helmets. The helmets purchased two years ago are still usable, so we only need 30 additional helmets. We can use the uniforms we have at this time. We have approximately 120 shoulder pads, so we do not need any for this season. We have the goals for the soccer, so we will need to purchase the soccer balls.

We have checked with two vendors on the helmets and the lowest quote \$2,182 for 30 helmets and chin straps. I can possibly get the price for the chin straps lowered, which would decrease the quote a couple hundred dollars.

The helmets are to be inspected for safety each year and we are going to make sure our helmets are safe for use.

Councilman A. C. McLeod: We need three quotes, I recommend that a third quote be gotten before we make a decision.

### **Sanitary Survey**

Joey Oliver has been contacted by DHEC and the Sanitary Survey is scheduled for August 18, 2015. Prior to the survey, the Town will need to have the tanks inspected. We used Corbett and Son Construction last year and they are available to inspect the tanks prior to the August 18<sup>th</sup> survey. We also need to have a level indicator installed at Well No. 2. We have contacted three vendors for quotes on the installation: one vendor does not install level indicators, one vendor has not responded to our request for a quote, and Corbett and Son Construction gave a quote of \$1,187. Also, there is no 110 power at Well No. 2 at the building; which is needed.

Councilman A. C. McLeod: The level indicator is basically a pressure valve and the quote is high for a pressure valve. Check with Joey Oliver to make sure we need a level indicator or could we utilize a pressure valve. This could possibly save the town some money.

**Motion to have tanks inspected** made by Mayor John Campolong and seconded by Councilman Shilon Green. All were in favor.

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## **Zero Turn Mower**

We have received quotes from three vendors for the Zero Turn mower.

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➤ Pinkston's Inc, Wadesboro, NC:	
2015 Hustler 60"	
- 2 Year Warranty/Lifetime Deck & Frame:	\$7,918
2014 Hustler 60"	
- 3 Year Warranty Motor/Unit / 5 Year Warranty Hydro	
Lifetime Warranty for Deck & Frame:	\$9,844
➤ Hartsville Outdoor Equipment, Hartsville, SC	
Kubota ZD323 60"	\$12,123
➤ Sparrow & Kennedy, Bishopville, SC	
John Deere Z920M 60"	\$7,753.13
John Deere Z950M 60"	\$8,068.83
John Deere Z950R 60"	\$10,220.98

Councilman A. C. McLeod, Jr.: The quote from Hartsville Outdoor Equipment on the Kubota is for a diesel and the other quotes are for gas powered. So, these quotes do not reflect the same type of equipment. I recommend that we get quotes for the same type of equipment and that we wait until the end of the season to see if the mowers go on sale.

## **Water Line Supply Inventory**

The Town should have an inventory of maintenance supplies in the event of a water line break. Four quotes were requested for the needed inventory and we only received two from the four vendors contacted. The vendors were given the same list of needed supplies.

➤ Ferguson Waterworks	\$4,413.10
➤ HD Supply Waterworks	\$2,587.92

Councilman A. C. McLeod, Jr.: Do these supply lists reflect the same type of material? I recommend that we have Joey Oliver review the two lists to make sure that the quotes are for the same type and quality of supplies.

**Mayor John Campolong**

I need a motion to approve putting a road from the end of the access road at the Recreation Complex to the concession stand. This will be approximately 335 feet long and 12 feet wide. The cost for this addition will be \$11,760. This will be part of the Maple Avenue extension road. This will give the people an asphalt road from the parking lot to the concessions stand and will alleviate them from walking in the dirt or mud to get to the ball fields. This will be an extension of the contract we currently have with Brock Grading, who is constructing the parking lot and access road. Due to their bid being lower than other bids received, we do not need to bid this part of the construction. This additional expense will keep their cost lower than the next lowest bid on file.

**Motion to extend the road at the Recreation Complex to the concession stand** made by Mayor John Campolong and seconded by Councilman Charlie Sutton. All were in favor.

**Councilwoman Marilyn Fields**

Discussion of Senior Dinner:

Last year there was concern as to who could attend the dinner – were participants to be only those who were “water customers”?

Council agreed that seniors who were not water customers could attend, but would be required to register for the dinner so that enough food would be prepared.

Scout Hut: The appliances in the kitchen need to be replaced. The stove does not work. The building is not being kept clean.

Councilman A C McLeod, Jr. stated that he would check on this problem and get any issues with the appliances resolved.

Dawn Boykin has agreed to organize both the Senior Dinner and the Angel Tree Dinner for 2015.

**Councilman Charlie Sutton**

I would like to make a motion to have Officer Tim Kemp become the Chief for the Town of McBee.

**Discussion:**

Mayor John Campolong: We need to have an accurate job description of what the Chief's duties are, this is something we have not had in the past. If we can get one that is satisfactory with the Council and Tim, then I agree with giving him the duties of Chief.

Councilman A C McLeod, Jr.: I think Officer Kemp has been doing a good job and has been doing the duties of chief for the Town. I think he deserves to be chief and I am in favor of him being chief. I agree we need a job description.

**Motion to promote Officer Tim Kemp to the position of Chief of Police** made by Councilman Charlie Sutton and seconded by Councilwoman Marilyn Fields. All were in favor.

Administrator Terri King will provide a job description for the position of "Chief of Police" to the Council for approval.

**Motion to Enter Into Executive Session**

Motion to enter into executive session to discuss

- Employee Matters
  - 1. Police Department
  - 2. Maintenance Department
- Recreation Complex Bid Update

Made by Councilman Shilon Green and seconded by Mayor John Campolong. All were in favor.

**Motion to come out of Executive Session:**

Motion to verify that only the items stated for the Executive Session were discussed during the Executive Session made by Councilman Shilon Green and seconded by Marilyn Fields. All were in favor.

**Motion to Amend Agenda** made by Councilman Shilon Green to omit Item No. 10: Accept or Reject Bid Package for Project #015-04 – Chain Link Fencing & Irrigation for Youth Baseball Fields. Seconded by Mayor John Campolong. All in favor.

**Motion to adjourn** was made by Councilman Shilon Green and seconded by Councilman A. C. McLeod, Jr. All were in favor.